trend
PROPERTY MANAGEMENT

Leasing Agent

- Agent must be the procuring cause, meaning agent is required to have provided initial access to client and shown the property to the accepted tenant to submit a valid invoice for leasing the property. Proof must be provided.
- Commission is paid 30 days after lease start.
- W-9 and invoice from agents' brokerage is required.
- This form signed by BOTH client and agent with invoice.
- Must provide the Residential Buyer/Tenant representative Agreement Short Form or Page 1 of the long form signed by BOTH client and broker/agent with the application.

Tenant / Application / Reoccurring Fees:

- $125 Admin Fee is paid with application and is per property.
- $75 Application Fee is paid at application and is per person over 18
- Resident Benefits Program "RBP" (AC filter delivery, On Demand Pest control) $40/month
- Insurance requirement is provide at $11.95 per month
- Lawn $55 -$125mo (optional on most properties)
- 5-9% Credit card transaction fee
- $2.50 Check payment fee
- Trend PM does not allow for cash payments of any kind

Broker/Agent: _____

Tenant/Client: _____

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